Dear Parents and Caregivers,

In order to ensure the best learning outcomes for children attending our school I would like to outline some of the processes that are currently taking place or will be implemented over the year.

January 21-23: Planning for your child’s learning began with each staff member meeting with myself, their teacher for 2015 and and their previous teacher to talk about your child’s strengths, areas for growth and any concerns. This took place prior to children returning to school.

January – February: Children are currently being assessed using a variety of diagnostic tools to determine their spelling age, spelling level, reading age, reading level, comprehension level and maths ability. They are also getting to know your child and nurturing classroom relationships in order to provide a sound social and emotional base for optimum learning.

Parents to contact teachers if they have a concern relating to their child’s learning so that it can be addressed. Please do this now if that is that case. It may be in regard to homework, anxiety about lessons or attitude to school, or underperforming etc.

Where appropriate parents will be contacted and children will be offered literacy, numeracy, social and emotional intervention programs according to their needs.

March: By the middle of March you will receive a personalised learning plan for your child which will outline learning goals.

Parents or Teachers may request a meeting time to discuss the plan in more detail.

June
Semester 1 Reports to be sent home Friday 26th June.

July
Parent, child and teacher meetings to discuss report and set new learning goals. 100% attendance required at these. More information will come at a later date and about the structure of these. They will be held from the 27-30 July.

October
Optional meetings for parents and teachers.

December
Semester 2 Reports to be sent home Friday 4th December.

**Things to note:** Parents are encouraged to contact teachers and make a time to discuss their child’s progress at any time of the year. Communication between parent and a teacher is crucial in a partnership.
Progress will be monitored and parents will be contacted when a change or an intervention is needed.

Please contact me if you have any questions regarding what is outlined above or contact your child’s teacher to discuss any issues that would be helpful for them to know prior to writing the learning plan.

Looking forward to working with you to ensure all our children

Love...Learn...Flourish

Blessings

Maureen